

## APPLICATION FOR PERMIT TO BUILD

Date \_\_\_\_\_

I, the undersigned, hereby make an application for a permit to build, rebuild, add, construct or alter any building or any dwelling, upon the following described real estate located within the incorporated City of Dunlap, Harrison County, Iowa. The street addresses is \_\_\_\_\_. The size of the construction will be \_\_\_\_\_ feet by \_\_\_\_\_ feet and will be \_\_\_\_\_ feet in height. Structure being built is a (house)(garage)(other) describe \_\_\_\_\_ and construction material(s) will consist of \_\_\_\_\_. The said construction will be \_\_\_\_\_ feet from the nearest lot line and its general proximity to other buildings is shown on the **attached drawing**. I have had my property surveyed and know the exact location of my lot lines **Yes-No**. If this permit is for a fence and property has not been surveyed, the abutting neighbor must agree and sign. Signature: \_\_\_\_\_

Date \_\_\_\_\_

There will be \_\_\_\_\_ outside openings of the following sizes: \_\_\_\_\_

**SQUARE FOOTAGE OF BUILDING** \_\_\_\_\_. (cost of building is based on square footage)

**APPROXIMATE PROJECT COMPLETION DATE:** \_\_\_\_\_

**All Application for Building Permits** shall be accompanied by a drawing showing the actual dimensions and shape of the lot to be built upon and the location and dimensions of the existing and proposed building, addition or alteration. The application shall include the proposed use(s) of the building and land. Existing conditions on the lot shall be mentioned to determine conformance with the enforcement of this ordinance.

The Zoning Administer/Administrative Officer shall mean the City Council. Building permits are issued on the basis of plans and applications approved by the City Council. The City Council authorizes **only** the use, arrangement and construction set forth in such drawings and applications and **no** other use, arrangement or construction. Any variance shall be a violation of this ordinance and is punishable as provided by Section 23.

I have reviewed the Zoning Ordinance for the City of Dunlap and I understand all the requirements and **will not** begin work until this permit has been approved by the City Council.

Approved by Council \_\_\_\_\_

Applicant name \_\_\_\_\_

Phone number \_\_\_\_\_

Date \_\_\_\_\_

Reviewing official \_\_\_\_\_

Date \_\_\_\_\_

(The reviewing official has no way of knowing exact location of lot lines or property lines and is going by information given By person applying for building permit.)

Permit fee

sq ft \_\_\_\_\_ x .15¢ = \$ \_\_\_\_\_

**(Min\$100,Max\$1000)\$** \_\_\_\_\_

Permit cost \$ \_\_\_\_\_

Total cost \$ \_\_\_\_\_

Date paid \_\_\_\_\_

Receipt # \_\_\_\_\_

**ARTICLE XVIII**  
**ENFORCEMENT, VIOLATION, AND PENALTIES**

**SECTION 1.** Pursuant to published notice, a public hearing has been duly held and the City Council of the City of Dunlap, Iowa hereby amends Sections 22 and 23 of the City of Dunlap Zoning Ordinance #124 to read as follows:

Section 22.     Schedule of Fees

New Construction Permit.....\$.15/square foot  
(\$100min/\$1000max)

Fence, Retaining Wall, Block Wall, Signs  
Or Likeness Permit .....\$40.00

New Concrete Installation Permit.....\$40.00  
(Patio, Deck, Sidewalk, Driveway or any Flat Work)

Existing Concrete Replacement Permit .....\$20.00

Change of Use Permit .....\$50.00

Appeals to Board of Adjustment.....\$100.00

Re-Zoning Request.....\$250.00

Section 23

2. Penalties for Violation. Violation of the provisions of this ordinance, or failure to comply with any of its requirements shall constitute a municipal infraction as outlined in the City of Dunlap Code of Ordinances.

**OCCUPANCY COMPLIANCE CERTIFICATE is now required!!**